

WORKFORCE DEVELOPMENT COUNCIL
EXECUTIVE COMMITTEE MEETING AGENDA

FRIDAY, DECEMBER 6, 2019

10:00 – 11:00 a.m.

Conference Call Details:

[Join Skype Meeting](#)

Dial-In Number: (701) 328-0950 / Participant Code: 25553290#

| TIME | AGENDA ITEM | PRESENTER |
|-------------|--|------------------|
| 10:00 a.m. | 1. Call Meeting to Order - Approve Minutes – September 13, 2019 | Dave Farnsworth |
| | 2. Review 12-month Goals | Michelle Kommer |
| | 3. Prepare for Dec. 17 Meeting | Michelle Kommer |
| 11:00 a.m. | Adjourn | Dave Farnsworth |

Minutes of the
WORKFORCE DEVELOPMENT COUNCIL
EXECUTIVE COMMITTEE

Friday, December 6, 2019 SKYPE conference call

Dave Farnsworth called the meeting to order at 10:00 a.m.

Members present: Dave Farnsworth, Cindy Griffin, Don Shilling, Arnie Strebe, Perry Lubbers

Ex Officio members present: Michelle Kommer, Bryan Klipfel

Commerce staff and Job Service staff present: Tammy Barstad, Katie Ralston, Sherri Frieze

Approval of Minutes

MOTION: It was moved by Arnie Strebe, seconded by Cyndy Griffin to approve the minutes from the September 13, 2019 executive committee meeting. Motion carried unanimously.

Review of 12-month goals

Michelle Kommer

Michelle discussed the progression of the Workforce Development Council 12-month milestone timeline that will take place this year, before the next legislative assembly begins on January 5, 2021. In the course of the timeline, future meetings would include those of the full Workforce Development Council, committees of the administrative and executive, interim reporting of subcommittee recommendations, Department of Commerce Strategic Review, and finalization of workforce communication and education strategy for stakeholder engagement complete the progression.

Members commented that the timeline should include workforce efforts of the university system, private sector organizations and state entities. This will be taken into consideration.

Workforce Development Council (WDC) and Economic Development Foundation (EDF)

Joint Meeting in December

Michelle Kommer

Michelle gave an overview for the upcoming joint meeting between the WDC and the EDF to be held on December 17th in Bismarck. Agenda items include; subcommittee reports, invited speakers discussing occupational licensing, career builder scholarship utilization, and investing of legacy fund dollars for workforce initiatives.

Adjourn

Meeting was adjourned by Perry Lubbers and seconded by Arnie Strebe. Meeting was unanimously adjourned at 11:00 a.m.