



**NORTH DAKOTA
WORKFORCE DEVELOPMENT COUNCIL**

North Dakota Heritage Center
612 East Boulevard Ave
Bismarck ND 58506

**AGENDA
Friday February 17, 2017 9:00 AM – 2:00 PM**

TIME	ACTIVITY	PRESENTER
9:00 am	Call to Order <ul style="list-style-type: none">• Welcome and Introductions• Review and approve today's agenda• Review and approve October 25, 2016 minutes	Dave Farnsworth
9:15 am	Directors Report <ul style="list-style-type: none">• Budget & Membership update• Technical Assistance requests• Update on Apprenticeship activity (Apprenticeship Accelerator grant and Governor's set-aside)	Susan Gunsch Wayne Kutzer Wayde Sick
9:45 am	WIOA Topics <ul style="list-style-type: none">• Career Services and Youth Services MOU's• One-Stop Operator procurement• Infrastructure costs sharing	Susan Gunsch
10:15 am	Agency Reports and Workforce Updates <ul style="list-style-type: none">• Job Service North Dakota• Adult Education• Career & Technical Education• Vocational Rehabilitation• Department of Commerce, Workforce Development Division	Ruth Lacher Valerie Fischer Wayne Kutzer Russ Cusack Wayde Sick
11:15 am	Workforce Education Advisory Council report	Chancellor Mark Hagerott
11:30 am	State Plan for School Quality	Valerie Fischer
11:45 am	Workforce Initiative addressing nurse shortages	Cheri Giesen
Working Lunch –		
12:45 pm	Committee on Employment of People with Disabilities	Bruce Murry
1:00 pm	Governor Burgum's Main Street Initiative	Rebecca Ternes, Director Agency Operations
2:00 pm	Member updates	
Adjourn		

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Minutes

Friday February 17, 2017 9:00 AM – 2:00 PM

MEMBERS PRESENT: Ryan Ackerman, Patrick Bertagnolli, Chris Blowers, Sonja Bommersbach, David Farnsworth, Valerie Fischer, Cheri Giesen, Rosella Grant, Mark Hagerott, Waylon Hedegaard, Uma Hoffman, Jam Kamphuis, David Kemnitz, Janelle Klinke, Wayne Kutzer, Perry Lubbers, Leslie Lzicar, Misty Porter-Belch, Jane Priebe, Jim Walker, Kasper Ziegler

MEMBERS ABSENT: Karin Blanchfield, Vern Dosch, Lee Ann Johnston, Dan Leingang, Julie Magnus, Russ McDonald, Dan Rood, Bruce Walker, Ofelia Wegley

DESIGNEES PRESENT: Russ Cusack, Wayde Sick

EX-OFFICO PRESENT: Susan Gunsch

GUESTS PRESENT: Debbie Painte, Stan Schauer, Rebecca Ternes, Bruce Emmil

STAFF PRESENT: Ruth Lacher, Tammy Barstad

CALL TO ORDER (David Farnsworth)

- Welcome and Introductions
 - A strategy session is planned for May (tentatively 23 and 24) to develop strategies for the governor's office. Finances to cover costs of this session will be covered by the US Department of Labor. Maher & Maher will facilitate the meeting and assist the board in developing the activities and strategies to provide for a strong workforce board foundation for the future.

APPROVAL OF AGENDA

- Dave Kemnitz motioned to approve the agenda. Ryan Ackerman seconded. All in favor. Approved

APPROVAL OF MINUTES

- Jane Priebe motioned to approve the October 25, 2016 minutes. Jan Kamphuis seconded. All in favor. Approved.

Directors Report (Susan Gunsch)

- Budget & Membership update
 - George Sabol, Center Director of the Burdick Job Corps Center, has requested to be a member of the council

WIOA Topics (Susan Gunsch)

- Career Services and Youth Services MOUs
 - Perry Lubbers motioned to support and make a recommendation to the Governor to extend the current MOU with Job Service to provide the WIOA Adult and Dislocated Career Services. Dave Kemnitz seconded. All in favor. Approved.
 - Dave Kemnitz motioned to extend the current MOU for Youth Services with Job Service. Waylon Hedegaard seconded. All in favor. Approved.
- One-Stop Operator procurement
 - WIOA law requires that a One Stop Operator coordinate core and required partners under WIOA within the one stop delivery system by competitive procurement. Our state procurement law allows for government to government contracting. The Workforce Development Council is established by an executive order by the Governor. The Attorney General's office opinion is that this board is a government entity. Rosella Grant motioned that the council recommend to the Governor that the Workforce Development Council contract with Job Service to function as the One Stop Operator.

Christine Blowers seconded. All in favor. Approved. This recommendation will be passed on to the Governor for his decision.

- The council recommends extending the MOUs to a 4-year rotation rather than every 2 years. All in favor.
- Infrastructure costs sharing

Agency Reports and Workforce Updates

- Job Service North Dakota (Ruth Lacher)
 - Reviewed reports
- Adult Education (Valerie Fischer)
 - Reviewed report
- Career & Technical Education (Wayne Kutzer)
 - Reviewed report
- Vocational Rehabilitation (Russ Cusack)
 - Reviewed reports
- Department of Commerce, Workforce Development Division (Wayde Sick)
 - Reviewed reports
 - Provided an update on Apprenticeship

Workforce Education Advisory Council Report (Chancellor Mark Hagerott)

- Provided an overview of the report. Susan will send the report out to the council members.

Workforce Initiative Addressing Nurse Shortages (Cheri Giesen)

- Finding there is more interest to attend nursing programs than there are slots within the programs. Studying to determine why nurses are leaving, recognizing wages across the border are higher. How can more slots be created? Could virtual training help address the shortage? Measuring success to determine if targets get reached.

Working Lunch –

Governor Burgum's Main Street Initiative (Rebecca Ternes, Director of Agency Operations)

- One pillar of Main Street Initiative is workforce. Working on a nursing initiative (with JS), roundtable of workforce innovations and needs,

Member updates

- Waylon – How do we stay on top of coal and energy needs within regulations?
- Perry – FM Chamber economic forum, foresees things going very well for the next 5-6 yrs.
- Kasper – Job Corps seeking automotive instructor.
- Pat – Shortages in Williston area, reaching out to surrounding states. Hiring higher level project managers to streamline.
- Janelle – Grateful to be a member of the council. Driven towards results for ND. Digital campaigns have been a successful tool for her industry. Is there a mobile app for RU Ready? What are the possibilities to reach the potential workforce through the smart phone?
- Wayde – Governor's Workforce Conference is set for September 20-22, 2017 in Fargo. Contact Wayde with topics you'd like to see presented.
- Wayne – Looking for industry experts to help teach their future workers.

Adjourn Dave motioned to adjourn. Kasper Ziegler seconded. All in favor.