



**Workforce Development Council
Administrative Committee**
Job Service Central Office and via interactive video
1000 E Divide Ave Bismarck ND 58503

AGENDA
May 30, 2018 3:00 PM – 3:30 PM

TIME	ACTIVITY	PRESENTER
3:00 pm	Call to Order Review the agenda Review the minutes from the March 12, 2018 Administrative Committee Mtg	James Whirlwind Soldier
	Overview of the Program Year 2017 In Demand Occupation list http://www.jobsnd.com/sites/default/files/North%20Dakota%20In%20Demand%20Occupations.pdf	Susan Gunsch
	Discussion about whether to retain the current list of in-demand Occupations or determine a revised criteria to create a new list	All members
3:30 pm	Adjourn	



**Workforce Development Council
Administrative Committee**

**May 30, 2018
Minutes**

Members: James Whirlwind Soldier, Valerie Fischer, Robyn Throlson, Wayde Sick

Guests: Sara Vollmer, Lisa Johnson

Staff: Marcia Goetz, Lori Lutz, Tammy Barstad

Call to Order (Susan Gunsch)

Overview of the Program Year 2017 In Demand Occupation list (Susan Gunsch)

<http://www.jobsnd.com/sites/default/files/North%20Dakota%20In%20Demand%20Occupations.pdf>

LMI will be bringing back the Hot Jobs publication. It's has similar criteria to what has been established though using long-term projections (10 years) rather than short-term projections (2 years).

Suggestions:

- Prioritize list with higher priorities at the top of first page
- Consider listing by education level

Discussion on whether to retain the current list or determine revised criteria to create a new list

- Wayde made a motion to extend the current In-Demand Occupations list for three months, through October 1. James seconded. All in favor. Approved.

Adjourn