NORTH DAKOTA WORKFORCE DEVELOPMENT COUNCIL

ATTENDANCE POLICY

POLICY 1-01-01 (2)

PURPOSE:

The purpose of this policy is to remind North Dakota Workforce Development Council members of the importance in having their attendance at Council meetings.

Section 101 of the Workforce Innovation and Opportunity Act of 2014 and 20 CFR Part 679.110 provides the authority for the Governor to appoint a State Workforce Development Board. Section 106 of the Workforce Innovation and Opportunity Act of 2014 and 20 CFR Part 679.310 provides the authority of the Governor to appoint a Local Workforce Development Board.

North Dakota is a Single State Local Area. The North Dakota Workforce Development Council serves as both the State and Local Workforce Development Board for North Dakota.

The North Dakota Workforce Development Council was authorized under Executive Order 95-01. On December 31, 1999, the Governor designated the Council as the State's Workforce Investment Board in accordance with section 101(e) of the Workforce Innovation and Opportunity Act of 2014.

Members of the North Dakota Workforce Development Council are appointed by the Governor to a three year term. North Dakota membership aligns with WIOA section 101(b)(c).

Attendance and participation in Council meetings and activities is important to workforce development efforts of the State.

POLICY:

A. Member's attendance at Council meetings is essential to effectively conducting the business of the Council. Members, when they have conflicts with attendance, may designate an alternate to attend in their place, but cannot vote.
B. Two consecutive absences from Council meetings shall result in a warning letter being sent out by the Council Chairperson.
C. Three consecutive absences from Council meetings shall be cause for a recommendation by the Council Executive Committee, to the Governor, for forfeiture of appointment.

REFERENCE:

(0)   NDWDC minutes dated May 12, 2015
(1)   NDWDC Administrative minutes dated September 28, 2018
(2)   NDWDC Administrative minutes dated October 28, 2021

REVIEW: October 28, 2024