

JOB SERVICE - DEVILS LAKE Business Services

NEWSLETTER: JULY/2025

NORTH
Dakota | Devils Lake Workforce Center
Be Legendary.™ JOB SERVICE

Meeting workforce needs.



TOP NEWS

- Hiring The Right People
- Rapid Response Services
- Federal Bonding Program
- Helpful Hints for ndworkforceconnections.com
- Monthly Safety Tips from Workforce Safety Insurance

4th of July

Hiring The Right People Key Strategies to Hiring Well

To hire the right people, according to Forbes, consider the following strategies:

1. Conduct a rigorous interview process.
2. Reach out to your community first.
3. Make sure you know who they are.
4. Ask them about their goals with the company.
5. Share the challenging parts of the role.
6. Pay attention to their soft skills.
7. Consider hiring them for a trial run first.
8. Know and grow your company culture.
9. Ensure efficiency in your hiring process.
10. Encourage employee referrals.



Devils Lake Spring Job Fair A Successful Event

Job Service North Dakota Devils Lake would like to thank all the businesses, job seekers, and friends that participated in our Spring Job Fair. A special thank you to the management at the Holiday Mall for once again hosting us! Be on the look out for information about our Multi-Industry Fall Job Fair on September 10, 2025 at the Holiday Mall.



Employers Needed! Hiring Event July 29th

Job Service North Dakota Devils Lake had a great start to our Talent Tuesday hiring events, and it is time for another hiring event! July 29th from 2 - 4 PM at the Job Service Workforce Center, 301 College S., Devils Lake. We are looking for businesses and local community resource groups to be involved. Having community resource groups come will be a big bonus for our job seekers who need additional help.



Rapid Response Services Help When You Need It



Job Service North Dakota can coordinate a variety of services to help lessen the impact of a business closing or layoff – on you and your employees.

The Rapid Response Program provides information and services at your convenience and assists you and your employees by:

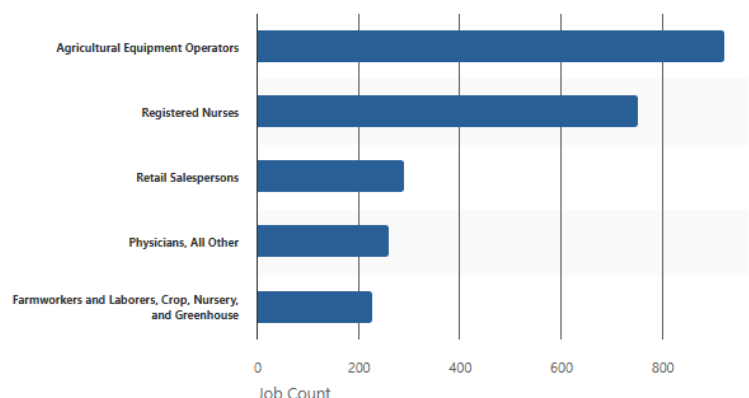
- Reducing the cost of unemployment insurance by helping affected employees become reemployed
- Helping employees more effectively use available services
- Demonstrating concern for the impact on the affected employees and the community
- Addressing potential training needs of affected employees to help them be competitive in the job market
- Maintaining positive labor-management relations
- Enhancing company communications with workers, their families, and the community
- Providing workforce reduction planning and employee transition assistance at no cost

Contact Job Service North Dakota immediately at 701-662-9300 if your business is facing a closing or layoff and we will initiate the Rapid Response program as quickly as possible.



Labor Market Information

Top Occupations Advertised Online for June 10, 2025



A bond is written on behalf of an employee and protects a business from loss of money or property sustained through a dishonest act of that employee, i.e. theft, forgery, larceny, or embezzlement. The program is a business job-hire incentive that guarantees the job honesty of an at-risk job seeker by issuing a bond on the job seeker. In order for a bond to be issued, the job seeker must receive a job offer, and the business must schedule a date to start work. Bonds are issued in the standard amount of \$5,000 and provide coverage for six months from the date the business affirms the hire with the Job Service North Dakota Federal Bonding Coordinator.

To inquire about the Federal Bonding program, you may contact the Job Service North Dakota Devils Lake offices at 701-662-9300. To secure a bond, contact the Job Service North Dakota Federal Bonding Coordinator at 701-328-3034. Job Service North Dakota will gather basic information from the business and complete the required paperwork. The business does not need to complete any paperwork. The insurance company that issues the bond will mail it directly to the business. The Federal Bonding Program is sponsored by the US Department of Labor and Union Insurance Group.

Federal Bonding Program



NDWorkforceconnections.com

Helpful Hints

Changing or Copying a Job Order

► To change or copy a job order:

1. From the Quick Menu group, click **Manage Jobs**.
2. On the Job Orders tab, to search for and display the job order you wish to work with, click the Show Filter Criteria link, enter your criteria, and click the Filter link.
3. To edit an existing job order:
 - a. Click the Edit link in the Action column of the Job Orders tab.
 - b. For each section you wish to change, click the Edit... link in that section, make changes, then click **Save**.
 - c. When all changes are complete for the job, click the **Return to Job Orders** button at the bottom of the page.

