



**REQUEST FOR BENEFITS WHILE IN TRAINING**  
JOB SERVICE NORTH DAKOTA  
UNEMPLOYMENT INSURANCE BENEFITS  
SFN 41227 (R. 2-19)

In limited situations, Job Service North Dakota can approve the receipt of unemployment insurance benefits for claimants attending school or an approved training program. North Dakota Century Code allows for the payment of benefits and provides specific instructions as to the approval process.

If you have been denied unemployment insurance benefits as a result of your attendance in a school or training program, you may be eligible to receive benefits, but only AFTER you have been approved to receive benefits while in training by Job Service North Dakota. In order to have your training approved, you must have this form completed and return it to the Unemployment Insurance Claims Center in Bismarck, North Dakota.

Section A should be completed by you and Section B must be completed by your Local Job Service North Dakota office.

Before requesting benefits while in training, please note that there are strict guidelines associated with approval. North Dakota Administrative Code 27-03-08-04, Approval of training or retraining programs, provides the necessary guidance for approval. In order to be approved for benefits while in training, ALL of the following requirements must be met:

1. No reasonable or suitable jobs are available in your area. Your training, experience, and physical capabilities are reviewed in determining whether reasonable and suitable work opportunities exist for you.
2. The training course must be designed to prepare you for available employment. The training must be in a field that fits your abilities.
3. The training must be conducted by an agency, educational institution, or employing unit which has been approved by Job Service North Dakota. NOTE: A list of eligible training providers in North Dakota is provided on jobsnd.com.
4. The training must be vocational in nature or short-term academic training vocationally directed to an occupation or skill for which there are, or are expected to be, reasonable work opportunities available to you.

If after reviewing the requirements listed above, you feel that you meet the eligibility requirements for receiving benefits while in training, complete this form and return it to:

Job Service North Dakota  
Unemployment Insurance Claims Center  
PO Box 5507  
Bismarck ND 58506-5507

-Or-

Fax to 701-328-2728

Job Service North Dakota unemployment insurance staff will review the information you provide and give you a determination of eligibility. This determination of eligibility may take up to 14 days to complete.

SECTION A – TO BE COMPLETED BY CLAIMANT		
Last Name	First Name	Middle Initial
Social Security Number*	Customer Service Office	Proposed Training Facility
Length of Course	Course of Study	
Date Classes First Started	Date All Classes Completed (Graduation Date)	
Date	Claimant Signature	
SECTION B – TO BE COMPLETED BY JOB SERVICE NORTH DAKOTA CUSTOMER SERVICE OFFICE STAFF		
Is claimant enrolled in and attending training under the Workforce Investment Act? Yes ____ No ____		
Prior Education /Training		
Physical/Medical Restrictions		
Reason For Career Change/Enhancement		
<b>Claimants Prior Work Experience</b> – Indicate claimant’s relevant past work history		
Job 1 (Job Title)	Job 2 (Job Title)	
Duties	Duties	
Rate of Pay	Rate of Pay	
Number of Years of Experience	Number of Years of Experience	
Is similar work available? Yes ____ No ____ (If yes, indicate employment below)		
<b>Similar Employment Available</b> – Show available suitable jobs for the claimant		
Job 1 (Job Title)	Job 2 (Job Title)	
Duties	Duties	
Rate of Pay	Rate of Pay	
How will training prepare individual for future employment?		
Factors considered in determining individual’s ability to benefit from training (test results, interest inventory, skills)		
Type of work expected	Rate of pay expected	
Is claimant willing to relocate after training, if necessary? Yes ____ No ____		
Demand for new skills (list employment possibilities)		
Date	Customer Service Representative	

\*In compliance with the Privacy Act of 1974, a Social Security Number is mandatory on this form pursuant to 20 CFR 666.150 and/or North Dakota Century Code 52-02-02. Job Service North Dakota uses this number for identification, federal and state tax program eligibility purposes, and program performance accountability.