Your One-Stop Career Center

Job Service North Dakota Offices

Bismarck
1601 E Century Ave
Bismarck, ND 58503
Ph: 701-328-5000

Devils Lake
301 College Dr S
Devils Lake, ND 58301
Ph: 701-662-9300

Dickinson
66 Osborn Dr
Dickinson, ND 58601
Ph: 701-227-3100

Fargo
1350 32nd St S
Fargo, ND 58103
Ph: 701-239-7300

Grand Forks
1501 28th Ave S
Grand Forks, ND 58201
Ph: 701-795-3700

Jamestown
1307 12th Ave NE, Ste 3
Jamestown, ND 58401
Ph: 701-253-6200

Minot
3416 N Broadway
Minot, ND 58703
Ph: 701-857-7500

Wahpeton
524 2nd Ave N
Wahpeton, ND 58075
Ph: 701-671-1550

Williston
422 1st Ave W
Williston, ND 58801
Ph: 701-774-7900

TTY Relay ND
800-366-6888
7-1-1

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JOB SERVICE North Dakota

WORKFORCE PROGRAMS
JSND-6072 (R.11.16)

Job Service North Dakota is an equal opportunity employer/program provider. Auxiliary aids and services are available upon request to individuals with disabilities.

Federal Bonding Program

The Federal Bonding Program is an employer incentive to hire job applicants that may have background risk factors. The program doesn't cost you or the employer, but it can help you get, *and keep,* a job.

Priority of Service for Veterans and Eligible Spouses

Veterans and eligible spouses who meet all the eligibility requirements for a program or service will receive access to the program or service either earlier in time or instead of persons who are not eligible for priority of service.

Eligible Veteran

A person who served in the active military and who was discharged or released under conditions other than dishonorable.

Eligible Spouse

- The spouse of a veteran who died of a service-connected disability.
- The spouse of any member of the Armed Forces serving on active duty who, at the time of application for assistance is listed in one or more of the following categories and has been so listed for a total of more than 90 days.
  (i) Missing in action.
  (ii) Captured in line of duty by a hostile force.
  (iii) Forcibly detained or interned in line of duty by a foreign government or power.
- The spouse of a veteran who has a total disability or who died while a total disability resulting from service existed as evaluated by the Department of Veterans Affairs.

Veterans and Eligible Persons

One-on-one assistance with a member of the Veterans' Employment Team may be available for veterans or eligible persons who are having difficulty in finding or retaining employment. As veterans themselves, the team understands the many transitions veterans experience as they move from military to civilian life. The team is trained and ready to provide assistance to help work through employment barriers.

One of the biggest hurdles veterans face is "selling" their military experience to civilian employers who may not understand military lingo. The Veterans' Employment Team can help translate military skills and experience into civilian terms so employers can readily understand all that a veteran has to offer and how those skills will benefit their business.

In addition, the Veterans' Employment Team can:

- Provide labor market information.
- Offer career guidance and planning.
- Make referrals to training opportunities.
- Offer resume writing and interview techniques training.
- Make referrals to supportive services and local resources.

JOB SERVICE North Dakota

Job Service North Dakota is your one-stop career center providing employment, education, training, and skill development resources. Services are available to find a job, improve skills, and move to a better job when the time is right.

Job Service offers priority of service to veterans and eligible spouses of veterans in employment, training programs and activities.

jobsnd.com

Visit Job Service North Dakota's website, jobsnd.com, for helpful information and resources including:

- An advanced job search tool.
- News events and upcoming job fairs.
- Labor market information.
- Resume builder.
- Access unemployment insurance.

Resource Centers

Resource centers are located in each Job Service office for your use - *at no charge.* Experienced staff are on site to provide assistance when needed.

- Use computers for online applications, resumes, and cover letters.
- Access online career exploration information.
- Search local, state, and national job listings.
- Find occupational information, training and education sources.
- Job search related workshops (vary by office).

Job Fairs

At a job fair companies promote their business, advertise job openings, screen potential candidates, and collect resumes. Visit jobsnd.com/job-fairs to find upcoming job fairs.

Workforce Innovation and Opportunity Act

The Workforce Innovation and Opportunity Act (WIOA) program is a federal program that provides job training, education, and employment services to eligible customers. The program is aimed at improving employability, expanding earning potential, and helping participants retain a job. WIOA serves adults, dislocated workers, and youth.

Job Service North Dakota administers the following workforce programs:

Classroom Training

Improving job skills is an important part of job success. Financial assistance may be available for vocational or other educational programs. Opportunities for occupational skills and basic or remedial skill development may also be available to assist individuals toward obtaining a credential, degree, or certification. Participants must explore additional sources of funding for school.

On-the-Job Training

Individuals may have the opportunity to learn skills on the job rather than attending school. Funds may be available to help the employer with training costs when a connection can be made with an employer to train participants for a permanent job.

Work Experience

A short-term job or internship with a public, nonprofit, or private-for-profit business can provide employment skills and job experience. Worksite locations are intended to relate to your career goals, abilities, and interests to give you the skills to compete for regular employment.

Support Services

Job Service North Dakota may be able to assist with support services if financial challenges keep participants from taking part in a WIOA program. Job Service North Dakota must approve support service requests before participants obtain them.

Out of Area Job Search or Relocation

Assistance with the cost of traveling to job interviews or relocating for work in North Dakota may be available. Assistance must be pre-approved by Job Service.

Youth Services (Age 24 and younger)

These services are designed to assist eligible youth in establishing and completing educational and career goals. Activities may include the following:

- Tutoring or study skills training.
- Summer employment opportunities related to school and career goals.
- Paid and unpaid work experiences.
- Job shadowing.
- Occupational or post-secondary training at a college/approved training facility or with an employer.
- Leadership development opportunities.
- Career planning and exploration.
- Alternative secondary schools.

Registered Apprenticeship

Registered Apprenticeship is a structured training program combining paid on-the-job training with related technical instruction in a highly skilled occupation. It is used for both non-union and union career opportunities. Students earn, learn, and succeed!

Labor Market Information

Labor Market Information assists with the career decision-making process. Find a wealth of information on career planning and exploration, wages, benefits, employment projections, community data and more on **jobsnd.com** by clicking the ***NDWIN*** logo.

Unemployment Insurance

Use any personal computer or one in a Job Service resource center to file or reopen an unemployment insurance claim.

Go to **jobsnd.com** and click on the ***UI ICE*** logo to file your claim online or call 701-328-4995 to file a claim by phone.

(TTY customers call 800-366-6888). The claims systems are not available between 10 pm and midnight.

SHARE Network

SHARE Network is a web-based resource and referral system listing hundreds of community agencies and the services they provide. Go to jobsnd.com and click on the SHARE network link toward the top of the page to access the website.