

**1) Eligible Training Provider List – Job Service North Dakota - \$362,728 (WIA)**

The project will create an ETPL Performance and reporting system. The project will establish a mechanism for training providers to submit data for review and a process to gather other state's data through Xerox WRIS hub for comprehensive reporting, as necessary. The system will have the functionality to load relevant data to the state WDQI or SLDS system for processing and process requirements necessary to calculate performance. The project will address modifications necessary to the JSND internet site, JOBSND.COM for complete ETPL search and comparison purposes.

**2) Common MIS/Interface – Job Service North Dakota - \$1,127,272 (WIA/AEFLA)**

WIOA lays the foundation for the establishment of a performance accountability system that serves all core programs that supports an integrated service design and alignment.

The project will include extensive research and RFP development to procure architecture to combine data for performance reporting. Options may include a unique data base, interfaces or the creation of a common intake between Adult Education and Vocational Rehabilitation and Job Service ND's Virtual One Stop management information system.

The project will include implementation with an end result of data sharing between all six core programs as required by WIOA.

**3) Soft Skills Videos – Job Service North Dakota - \$30,000 (WIA/AEFLA)**

Procure an off the shelf or create a series of videos that address soft skills in the following areas: communication and conflict, critical thinking, problem solving, time management, team work, positive attitude, initiative, flexibility and work ethic.

**4) Sector specific training –Job Service North Dakota - \$169,600 (WIA)**

The statewide need for training for skilled workers goes beyond available formula funds. North Dakota's economy continues to grow and business demand is great. This proposal establishes specific sectors that will fund classroom training that leads to credentials and work-based learning opportunities. The proposal will fund:

- 1) Classroom training for specific sector training occupations that are hard to fill and provide a high wage. Employers across the state of ND are experiencing difficulty in recruiting skilled workers. With limited formula WIOA funds, the proposed incentive funds can increase skills and further meet the workforce needs of specific industries.
- 2) Workplace Language courses for non-English speaking individuals including
  - Certified Nurse Assistant
  - Manufacturing
  - Newly developed Pre Commercial Drivers License
- 3) Funding for apprenticeships. North Dakota currently has no WIA enrollments in registered apprenticeship and this initiative will build collaborations and connections with business.

**5) ALC Staff Professional Development- AEFLA - \$112,400**

Staff PD to be focused on college and career readiness standards and implementation into curriculum; integrated career pathways for both ABE and ESL (to include training on job cluster development and instruction); WIOA requirements; interfaced data system training; and, core partner program infrastructure and services.

**6) IT and curriculums- AEFLA - \$156,500**

Funds will be available for ALC's to request for purchasing curriculums, computers and related IT for instruction, related curriculum for ABE and ESL, college and career readiness and career pathway resources for staff and students.

**7) Distance Education Implementation AEFLA - \$72,800**

North Dakota ABE programs do not currently use distance education. The State Office will investigate options for online learning tools (i.e., I-Best) as well as interactive classes; selected sites would be chosen to pilot both options for two years with final recommendations for expansion with state funds after incentive funds are exhausted.

**8) Promotional and Regional Business Specialist (Pilot) - AEFLA - \$158,300**

Adult Education would use allocated funds to create a variety of professional posters, brochures, and other promotional materials unique to each site's offering/menu of services to broaden our reach to potential audiences. We will initiate a regional business specialist pilot. The goal of this position would be to increase adult education awareness, direct employees to core programs, develop job cluster modules for instruction, provide training for employees, and ensure ABE programs infuse accurate and in demand CCR into instruction, and serve as a representative to HR and community groups to facilitate relationships and partnerships.

**9) Create an Energy Cluster for RUReady North Dakota – Carl Perkins - \$250,000**

During the next two years, this project will enable XAP, the vendor of RUReadyND, work with Career and Technical Education and Bismarck State College, to identify components and career pathways that form the Energy Career Cluster. This information will be integrated into the RUReadyND system, creating a seamless online system available to all students statewide.

**10) Shared Automotive Equipment – Carl Perkins - \$150,000**

During the next year, this project will enable Area Centers that are currently rotating Auto Tech equipment to update that equipment and continue to rotate it between schools.

The project will focus on the following goals:

- Update front end alignment equipment.
- Allow Area Centers to continue to rotate the latest front end alignment equipment.
- Enable students to use the latest industry equipment thereby better preparing them for the labor market and further education.

**11) Career Pathway Training – Carl Perkins - \$10,000**

During the next two years, this project will train agency staff on the concept of career pathways and how, through available resources, they can be used to guide students and adults through a career planning process. Staff numbers: 59 Adult Ed, 57 Job Service, 19 CTE, and Vocational Rehabilitation. Invitations will also go out to others who may want to participate. (DPI staff, CTE Local Directors)

**12) Video Conferencing Equipment -Job Service North Dakota - \$200,000**

Video conferencing equipment allows staff/offices to communicate with one another to provide training, conduct staff meetings and facilitation job interviews. Immediate needs for updated video conferencing equipment will be on going WIOA implementation training. Training topics will include WIOA policies and procedures, career pathways and updated MIS case management changes. With cameras, projectors, viewing monitors, and microphones at each location, partner programs will be able to interact with others to further integrate service delivery such as coordinating services to individuals with disabilities.

**13) New American Basic Work Readiness Class-Job Service North Dakota - \$60,000**

Job Service and the Fargo Adult Learning Center will provide a work skills class weekly located at the Fargo Adult Learning Center for English language learners. The class will cover basic work skills to include but not limited to soft skills, basic work math, reading, writing, transportation, interviewing, application process, childcare needs and computers. Job Service will provide the staff and the curriculum and the Fargo Adult Learning Center will provide the space and the computers. The class curriculum will rotate every six weeks, providing space and computers for approximately 20 students every six weeks. The class will begin August 31<sup>st</sup> 2015 and follow the school calendar for two years.

**14) Motivational Interviewing Training - Job Service North Dakota - \$40,400**

The customers who frequent the Job Service offices generally have multiple barriers to employment and require extensive assistance. Training is needed to help staff work more effectively with these customers. ND Vocational Rehabilitation trained their counselors in Motivational Interviewing several years ago and are seeing very positive results. Based on their outcomes, Job Service will provide Motivational Interviewing training to staff and will partner with ND Adult Education and ND VR to effectively utilize a consultant. Proposed training will take place in the eastern and western parts of the state, unless a high number of attendees warrant a training in four (4) quadrants in the state.

**15) Teacher Shortage Proposal - Carl Perkins - \$100,000.**

This project will provide funding for individuals entering the teaching profession or those who want to teach in disciplines other than their current area and those who require special certification to continue teaching, including the instructional areas of Engineering by Design and Project Lead the Way. It will cover the cost of needed course work to complete a degree or teaching methods courses needed for licensure. It will provide funding for mentoring and travel for teachers that would be required for a teacher candidate and for marketing materials. This program will work with individuals or school districts and area centers, either directly reimbursing the individual or the school.

## Budget Narrative

As described above, North Dakota has qualified to receive \$3,000,000 in WIA Incentive Award funds. Funds will be administered by the North Dakota Department of Public Instruction either directly (AEFLA-related projects) or through Job Service North Dakota and the North Dakota Department of Career and Technical Education for their respective projects. The chart below summarizes the projects and funding for each.

<b>Proposer</b>	<b>Project</b>	<b>Cost</b>	<b>Program</b>
JSND	Video Conferencing	\$200,000	JSND
JSND	Sector Training & Apprenticeship	\$169,600	JSND
JSND	Common MIS/Intake	\$1,127,272	JSND/WIOA
JSND	Eligible Training Provider List	\$362,728	JSND/WIOA
JSND	Soft Skills Videos	\$30,000	JSND
JSND	New American Basic Workskills Training	\$60,000	JSND/AEFLA
JSND	Motivational Interviewing Training	\$40,400	JSND
DPI	ALC Staff Professional Development	\$112,400	AEFLA
DPI	IT and Curriculums	\$156,500	AEFLA
DPI	Distance Education Implementation	\$72,800	AEFLA
DPI	Promotional Materials & Regional Business Services Specialist	\$158,300	AEFLA
CTE	Energy Cluster for RUPReady	\$250,000	Carl Perkins
CTE	Shared Automotive equipment	\$150,000	Carl Perkins
CTE	Teacher Shortages	\$100,000	Carl Perkins
CTE	Career Pathways Training	\$10,000	Carl Perkins/WIOA
<b>Total</b>		<b>\$3,000,000</b>	