



**NORTH DAKOTA  
WORKFORCE DEVELOPMENT COUNCIL**

**Great River Energy  
1611 EAST CENTURY AVENUE  
BISMARCK, ND 58501**

**AGENDA  
Monday, October 29, 2012  
10:00 AM – 4:30 PM**

<b>TIME</b>	<b>ACTIVITY</b>	<b>PRESENTER</b>
10:00 am	Call to Order <ul style="list-style-type: none"><li>• Welcome and Introductions</li><li>• Admin. Announcements/reappointment members</li><li>• Review and approve today's agenda</li><li>• Review and approve July 19, 2012 minutes</li></ul>	Dave Farnsworth
10:10 am	Chair's Message & Director's Update <ul style="list-style-type: none"><li>• Meeting attendance</li><li>• Budget</li></ul>	Dave Farnsworth Susan Gunsch
10:15 am	Cankdeska Cikana Community College Next Steps Project MOU	Larry Anderson
10:45 am	SkillBuildND demonstration grant update	Ruth Lacher
11:00 am	UTTC DeMaND update	Dave Archambault
11:15 am	Agency Reports and Workforce Training updates <ul style="list-style-type: none"><li>• Job Service North Dakota</li><li>• Department of Public Instruction</li><li>• Career and Technical Education</li><li>• Vocational Rehabilitation</li><li>• Depart of Commerce, Workforce Development Division<ul style="list-style-type: none"><li>○ Statewide Biennial Workforce Strategic Plan</li></ul></li></ul>	Ruth Lacher Valerie Fischer Wayne Kutzer Cheryl Westcott Beth Zander
Lunch		
12:30 pm	North Dakota Center for Nursing	Patricia Moulton
12:45 pm	Job Service Labor Market Information	Marcia Slag Michael Ziesch
1:00 pm	Workforce Planning Grant	Mary Amundson

1:30 pm	Center for Rural Health/Area Health Education Center	Lynette Dickson Dr. Bill Krivarchka Denise Andress
1:50 pm	Public Health & Tribal Health	Arvy Smith
2:10 pm	Long Term Care	Craig Christianson Kurt Stoner
2:30 pm	Hospital Care	Tim Blasl James Marshall Jan Kamphuis
3:00 pm	Break	
3:15 pm	UND School of Medicine Healthcare Initiatives	Randy Eken
3:30 pm	Group discussion	
4:15 pm	Council Member Highlights and Public Input	
4:30 pm	Adjourn	



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**MEMBERS PRESENT:** Beth Zander, Cheryl Wescott, Maren, Daley, David Farnsworth, Valerie Fischer, Debbie Painte, Rosella Grant, Jan Kamphuis, David Kemnitz, Cathy Kruse, Wayne Kutzer, James Marshall, Michelle Olsen, Wendlin Piatz, Jane Priebe, Dan Rood, Peter Rackov, Bruce Walker, Larry Skogen, Steven Sitting Bear

**MEMBERS ABSENT:** Leo Cummings, Candice Dietz, Hans Halvorson, Jill Lamont-Goetz, Rae Schobinger, Jim Walker, Lonnie Wangen, Greg Allen

**EX-OFFICIO MEMBERS PRESENT:** Susan Gunsch

**GUESTS PRESENT:** Senator Dick Dever, Shelly Peterson, Tami Ternes, Patricia Moulton, Dave Archambault, Larry Anderson, Marcia Goetz, Mary Amundson, Lynette Dickson, Bill Krivarchka, Denise Andress, Arvy Smith, Kurt Stoner, Tim Blasl, Ruth Lacher, Randy Eken, Suzie McShane

**STAFF PRESENT:** Larry Wegleitner

**CALL TO ORDER:** (David Farnsworth)

- Welcome and Introductions
  - Introduced Michelle Olsen and Peter Rackov as new council member designees
- Admin announcements

**APPROVAL OF AGENDA:**

David Kemnitz motioned to approve the agenda as presented  
Jane Priebe seconded the motion. All in favor. Motion passed

**APPROVAL OF MINUTES:**

Cathy Kruse motioned to approve the July 19, 2012 minutes as presented  
Rosella Grant seconded the motion. All in favor. Motion passed

**CHAIR'S MESSAGE & DIRECTOR'S UPDATE:** (David Farnsworth, Susan Gunsch)

- Meeting Attendance (Susan Gunsch)
- Budget (Susan Gunsch)

**CANKDESKA CIKANA COMMUNITY COLLEGE NEXT STEPS PROJECT MOU:** (Larry Anderson) reviewed the Memorandum of Understanding (MOU) for Next Steps Project. The

MOU is year three of the 5 year grant targeting Native Americans for training in healthcare careers. There are 100 students enrolled at this time. The MOU will be in effect as of October 1, 2012, through September 30, 2013.

David Farnsworth went over the WDC requirements for the grant:

Bruce Walker motioned to approve the MOU as presented

David Kemnitz seconded the motion. All in favor. Motion passed

**SKILLBUILDND DEMONSTRATION GRANT UPDATE:** (Ruth Lacher) An update was provided for the \$2 million demonstration grant focusing on Native Americans and Veterans. The grant covers tuition, books, tools and fees for building trades, truck driving, welding and heating, ventilation and air conditioning (HVAC). 36 students have enrolled so far with a goal of 280. \$26,842 of the \$1,127,156.00 has been paid so far with more obligated. Support services are available to assist individuals relocated to a new job or help with travel expenses to a job interview.

Three temporary staff have been hired. An Outreach Consultant located in Bismarck, Case Manager and Business Service staff work out of Williston. A request has been submitted to add three new courses; process plant, machinist, and civil engineer technician.

**UTTC DEMAND UPDATE:** (Dave Archambault)The DeMaND program consists of 4 tribal colleges, two in ND and two in MT; Fort Peck Community College, Aaniiih Nakoda College, Cankdeska Cikana Community College and United Tribes Technical College. This is a 3 year program that received \$18.9 million. The enrollment goal is 1,800 participants. Dave reported that a request has been sent to the Dept of Labor to add more training programs. He reported there are issues filling instructor positions by qualified trainers. The first annual report is due in December 2012. DeMaND has completed its first year. UTTC is working with Depart of Labor to teach truck driving and heavy equipment. DeMaND is closely with SkillBuildND program.

#### **AGENCY REPORTS:**

**Job Service North Dakota:** (Ruth Lacher) North Dakota's Workforce Investment Act annual report is completed and online for PY 2011. The program has met all performance measure in all three funding streams: Adult, Dislocated Worker and Youth. There is a current hold on new enrollments for Adult and Dislocated Worker programs. All funds have been spent or are allocated. WIA Youth funds are available and plentiful.

Ruth reported the Workforce 20/20 funds are 54% obligated with 62.5% of the 2011-2013 biennium complete. This program helps employers with training expenses and keeps them up to date and competitive.

**Department of Public Instruction:** (Valerie Fisher) not present, information in packet.

**Career and Technical Education:** (Wayne Kutzer) annual report will be done in December. Wayne reviewed the 2013 – 2015 Biennium Optional Budget Consideration. CTE is in the process of putting together a grade 7 – 12 comprehensive career planning curriculum for all schools in the state which will be online in January 2013.

**Vocational Rehabilitation:** (Cheryl Westcott) no report.

**Department of Commerce:** (Beth Zander) Beth explain who participates on the ND Workforce Leadership Team and its purpose. The strategic plan includes four goals to strengthening our workforce: (1)Prepare our future workforce, (2)Facilitate the connection between business and workforce, (3) Expand and retain our workforce and (4)Map workforce development activities for planning and promotion.

**JOB SERVICE LABOR MARKET INFORMATION:** (Marcia Goetz) Reviewed the September 2012 Online Job Openings Report. 22,369 job openings for the month of September, 1.3% higher than previous month and 30.3 percent higher than a year ago. Largest jump in job openings were in Office and Administrative Support, Sales and related, and Transportation and Material Moving. Resumes totaled 13,705; active resumes were lower by 2.1% over the previous month and 11.6% lower than a year ago. There are a total of 10,381 in-state active resumes and 3,324 out-of-state active resumes.

## **HEATH CARE INDUSTRY PRESENTATIONS**

The afternoon session consisted of presentations from professionals in the Health Care Industry. Several areas of healthcare were represented and representatives spoke to the workforce challenges being faced and initiatives that are being implemented to meet this industry's workforce needs. The WDC members were provided with copies of research studies and data pertaining to workforce issues.

The following is a list of health care entities and professionals who presented:

- ND Center for Nursing represented by Patricia Moulton
- State Primary Care Office on Workforce Planning Grant represented by Mary Amundson
- Center for Rural Health/Area Health Education Center represented by Lynette Dickson, Dr. Bill Krivarchka and Denise Andress
- ND Department of Health on Public Health & Tribal Health represented by Arvy Smith
- Long Term Care represented by Kurt Stoner and Shelly Peterson
- Hospital Care represented by Tim Blasl, James Marshall and Jan Kamphuis
- UND School of Medicine Healthcare Initiatives represented by Randy Eken

**In attendance:** Tami Ternes of Governor Dalrymple's office and Senator Dick Dever District 32 representing the Health Care Reform Review Committee,

### **Group Discussion**

David Farnsworth discussed the January meeting will focus on energy.

David Kemnitz motioned to adjourn the meeting.

Maren Daley seconded the motion. All in favor. Motioned passed

Meeting adjourned at 3:45 pm.