



**NORTH DAKOTA  
WORKFORCE DEVELOPMENT COUNCIL**

**Job Service North Dakota  
1601 E Century Ave  
Bismarck ND 58501**

**AGENDA  
Tuesday October 13, 2015 10:00 AM – 3:00 PM**

<b>TIME</b>	<b>ACTIVITY</b>	<b>PRESENTER</b>
10:00 am	Call to Order <ul style="list-style-type: none"><li>• Welcome and Introductions</li><li>• Review and approve today's agenda</li><li>• Review and approve July 21, 2015 minutes</li><li>• Discuss plan for January meeting</li></ul>	Dave Farnsworth
10:15 am	Directors Report <ul style="list-style-type: none"><li>• Budget &amp; Membership update</li></ul>	Susan Gunsch
10:30 am	Value Added Agriculture <ul style="list-style-type: none"><li>• Simplot</li><li>• Minn-Dak Farmers Coop</li><li>• Ethanol Council</li></ul>	Leslie Lzicar Ofelia Wegley Deana Wiese
11:30 am	Labor Market Information	Michael Ziesch
11:45 am	WIA Incentive project updates	Ruth Lacher Valerie Fischer
Working Lunch – Review proposed in-demand occupations list		
12:45 pm	In-Demand Occupations	Susan Gunsch
1:10 pm	Update on policies <ul style="list-style-type: none"><li>- Eligible Training Provider List</li></ul>	Susan Gunsch
1:20 pm	Agency Reports and Workforce Training Legislative Updates <ul style="list-style-type: none"><li>• Job Service North Dakota</li><li>• Department of Public Instruction</li><li>• Vocational Rehabilitation</li><li>• Department of Commerce, Workforce Development Division</li></ul>	Ruth Lacher Valerie Fischer Russ Cusack Wayde Sick
2:45 pm	WIOA Combined/Unified State Plan	Ruth Lacher Valerie Fischer Russ Cusack
Adjourn		



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**MEMBERS PRESENT:** Patrick Bertagnolli, Chris Blowers, David Farnsworth, Valerie Fischer, Cheri Giesen, Rosella Grant, Uma Hoffmann, Lee Ann Johnston, Jan Kamphuis, David Kemnitz, Janelle Klinke, Leslie Lzicar, Julie Magnus, Russ McDonald, Jane Priebe, Bruce Walker, Jim Walker

**MEMBERS ABSENT:** Sonja Bommersbach, Drake Carter, Mark Hagerott, Wayne Kutzer, Dan Rood, Rick Thomas, Ofelia Wegley

**DESIGNEES PRESENT:** Wayde Sick, Russ Cusack

**EX-OFFICIO MEMBERS PRESENT:** Susan Gunsch

**GUESTS PRESENT:** Brittany Kilgore

**STAFF PRESENT:** Ruth Lacher, Phil Davis, Tammy Barstad

**CALL TO ORDER** (David Farnsworth)

- Welcome and Introductions
- Strategy meeting in January 2016

**APPROVAL OF AGENDA**

Dave Kemnitz motioned to approve the agenda, Jan Kamphuis seconded. All in favor. Approved.

**APPROVAL OF MINUTES**

Russ McDonald motioned to approve minutes with one clarification. Bruce Walker seconded. All in favor. Approved.

**DIRECTORS REPORT** (Susan Gunsch)

- Reviewed WDC biennium budget 2013-2015.
- Reviewed WDC budget PY 2015.
- There are several new council members, Susan is recruiting members to fill open board positions.
- Reviewed executive and planning committee memberships.

**Value Added Agriculture Presentations** (Leslie Lzicar)

- Leslie provided an overview of Simplot with particulars of the plant and operations in Grand Forks.
- Ethanol Council (Deana Wiese was unable to attend) Dave Farnsworth provided a brief overview of the ethanol industry in North Dakota.

**Labor Market Information** (Michael Ziesch)

- Reviewed current trends in North Dakota employment and addressed recent media publications concerning unemployment insurance.

**WIA Incentive Project Updates** (Ruth Lacher, Valerie Fischer)

- Ruth provided an update on JSND incentive projects.
- Valerie provided an update on AE incentive projects.
- Ruth shared an update for CTE provided by Wayne Kutzer.

## **Working Lunch – Review proposed in-demand occupations list draft**

### **In-demand Occupations Draft (Susan Gunsch)**

- WIOA mandates that any training dollars for participants must be for in-demand occupations within the state. To create the list the committee started with LMI's Short-Term Employment Projections report and applied various filters at levels to include growth, high replacement rates, and emerging occupations. The list must be approved by the governor's office. Once it's finalized the Department of Commerce will host it on their website and other agencies can link to it. The list is dynamic and will change over time to meet North Dakota's employment and training needs.

### **Update on Policies (Susan Gunsch)**

- Eligible Training Providers Policy
  - Added use of SLDS for NDUS educational institutions to gather performance data. Private training providers not in SLDS will need to provide student names and SSNs to gather performance data. The first year's data will be used as a baseline. After the first year the governor will need to set minimum performance measures for the state. Lee Ann Johnston motioned to approve the updated policy, Valerie Fischer 2<sup>nd</sup>. All in favor. Approved.

### **Agency Reports and Workforce Training Legislative Updates (Susan Gunsch)**

- Job Service North Dakota (Ruth Lacher)
  - Reviewed WIA Financial Status Report as of June 30, 2015
  - Reviewed Workforce 20/20 2013-2015 Biennium Final
  - Reviewed Workforce 20/20 2015-2017 Biennium
  - Reviewed WIA Participation report PY 2014
  - Reviewed SkillBuildND report, completed 6/30/15
  - Cheri Giesen shared that there are two job openings for every one job seeker in North Dakota in spite of the decline in oil prices. Last year Grand Forks area held a job shadow event involving a couple hundred students with employers, Bismarck community considering that for the future. Unemployment insurance volume has increased with more claims with issues needing adjudication. Due to a reduction in federal funds people will be pushed to use online automated services rather than phone assistance.
- Department of Public Instruction (Valerie Fischer)
  - Reviewed report on 4 programs: AE, GED, ELCivics, Displaced Homemakers
  - Two years ago AE and Alt HS merged professional development associations
  - Correction to report AE Met 11 (not 8) of 15 performance indicators
  - Among top 4 in the country with 81% pass rate, 2<sup>nd</sup> in nation of GED testers with honors
- Vocational Rehabilitation
  - Report in packet
- Department of Commerce, Workforce Development Division (Wayde Sick)
  - Though jobs have decreased in the Bakken, there is still a growing economy in the rest of the state. Find the Good Life network continues to grow. Wayde shared videos of new North Dakotan family stories that will be available for anyone to see once they're finalized. Continuing to push recruiting military, highly skilled and highly trained, with approximately 250,000 being released.
  - Reviewed tribal college grant awards. Strengthening Our Workforce handout.
  - Strategic plan is finalized, next step is determining how to measure success.

Next meeting date – January 14, 2016

Adjourn: 2:30 pm