



**NORTH DAKOTA
WORKFORCE DEVELOPMENT COUNCIL**

**Bismarck State College
National Energy Center of Excellence
Energy Generation Conference Room (3rd Floor)
Bismarck, ND 58501**

AGENDA

**Thursday, January 10, 2013
10:00 AM – 4:30 PM**

TIME	ACTIVITY	PRESENTER
10:00 am	Call to Order <ul style="list-style-type: none">• Welcome and Introductions• Admin. Announcements/reappointment members• Review and approve today's agenda• Review and approve October 29, 2012 minutes	Dave Farnsworth
10:15 am	Chair's Message & Director's Update <ul style="list-style-type: none">• Meeting attendance• Budget	Dave Farnsworth Susan Gunsch
10:30 am	DeMaND grant update	Dave Archambault
10:45 am	SkillBuildND demonstration grant update	Ruth Lacher
11:00 am	ND Center for Nursing- spotlight nursing report	Patricia Moulton
11:15 am	Agency Reports and Workforce Training updates <ul style="list-style-type: none">• Job Service North Dakota• Department of Public Instruction• Career and Technical Education• Vocational Rehabilitation• Depart of Commerce, Workforce Development Division	Ruth Lacher Valerie Fischer Wayne Kutzer Cheryl Westcott Beth Zander
Lunch		
12:30 pm	BSC energy programs, TREND grant and tour	Kari Knudson
1:30 pm	Energy Labor Market Information	Michael Ziesch
1:45 pm	Oil and Gas Industry	Kent Ellis
2:30 pm	Power and Mining Industry	Dave Farnsworth Jay Kost
2:50 pm	Empower Commission	Mike Fladeland

3:10	Break	
3:15 pm	Energy Industry Workforce Training, TrainND	Billy Giles
3:30 pm	Biofuels, Refining, Alternative Energy	Jeff Zuger Richard Mayer
4:15 pm	Group discussion	



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MEMBERS PRESENT: Beth Zander, Russ Cusack, Leo Cummings, Maren Daley, David Farnsworth, Valerie Fischer, David Gipp, Debbie Painte, Jan Kamphuis, David Kemnitz, Cathy Kruse, Wayne Kutzer, James Marshall, Michelle Olsen, Wendlin Piatz, Jane Priebe, Dan Rood, Rae Schobinger, Larry Skogen, Bruce Walker, Jim Walker

MEMBERS ABSENT: Greg Allen, Candice Dietz, Rosella Grant, Hans Halvorson, Jill Lamont-Goetz, Lonnie Wangen, Peter Rachov, Scott Davis.

EX-OFFICIO MEMBERS PRESENT: Susan Gunsch

GUESTS PRESENT: Ruth Lacher, Dave Archambault, Ron Ness, Patricia Moulton, Kent Ellis, Billy Giles, Michael Ziesch, Kari Knudson, Jay Kost, Mike Fladeland, Jeff Zuger, Richard Mayer, Bruce Emmil, Emily McKay

STAFF PRESENT: Larry Wegleitner

CALL TO ORDER: (David Farnsworth)

- Welcome and Introductions
- Admin announcements

APPROVAL OF AGENDA:

Beth Zander motioned to approve the agenda as presented
Jim Walker seconded the motion. All in favor. Motion passed

APPROVAL OF MINUTES:

Dave Kemnitz motioned to approve the October 29, 2012 minutes as presented
Leo Cummings seconded the motion. All in favor. Motion passed

CHAIR'S MESSAGE & DIRECTOR'S UPDATE: (David Farnsworth, Susan Gunsch)

- The ND Workforce Development Council Attendance (David Farnsworth) policy will be reviewed during the April meeting.
- Budget (Susan Gunsch)

DeMaND Grant: (Dave Archambault)

- The DeMaND program consists of 4 tribal colleges, two in ND and two in MT; Fort Peck Community College, Aaniiih Nakoda College, Cankdeska Cikana Community College and United Tribes Technical College (UTTC). Most of first year was setting up training courses. Welding, Electrician and GIS programs now available at UTTC. UTTC is working with Department of Labor to receive approval to offer truck driving and heavy equipment training.

SkillBuildND Grant: (Ruth Lacher)

- Covered the training programs and support services available through SkillBuildND. As of December 31, 2013, \$397,598 has been spent out of the \$1.2 million available for training. 50 students were enrolled in training and 84 students enrolled in the SkillBuildND program. (Susan Gunsch) The case manager in Williston is working with 18 potential students for the Fort Berthold Community College welding program.

ND Center for Nursing: (Patricia Moulton)

- Spoke on Spotlight on the Past and Looking Forward to the Future of Nursing in North Dakota; a report on the nursing fields for the past 10 years. The report was provided to all the WDC members in attendance. The report covers three sections: Spotlight on the K-12 Pipeline, Higher Education and Nursing Supply and workforce demand. In the next 10 years it is projected the statewide RN/APRN supply will continue to meet demand. It is projected that there will be a statewide shortage of LPN's when compared to the demand in the next few years.

AGENCY REPORTS:

Job Service North Dakota: (Ruth Lacher)

- Workforce Investment Act performance measures for Program Year 2012 have been negotiated and the performance report outlined the actual performance for quarter ending September 30, 2012. The financial report of the 1st quarter of PY '12 was reviewed.
- Ruth Lacher covered the financial report for Workforce 20/20. 81 contracts are in place with three fourths of the 11-13 biennium complete.

Department of Public Instruction (Valerie Fischer)

- Program year 2011-2012 served a little over 5400 students which is an increase from the previous year. There is a continual increase in students receiving ESL services. ESL covers 37 countries. Adult education met their performance goals. Incentive programs doing well.

Career and Technical Education (Wayne Kutzer)

- The annual report was reviewed. CTE met all performance levels. CTE enrollment numbers for last program year were 20,936 Secondary Students and 9,848 Postsecondary Students.

Vocational Rehabilitation (Russ Cusack)

- Covered the annual report. 708 individuals were employed through Vocational Rehabilitation programs with a total of 5852 individuals served. 92% with significant disabilities. Average weekly salary of an individual coming to Vocational Rehabilitation is \$87 and after completing the program their weekly salary average is \$439.31. Many of these individuals are on some form of financial assistance programs beforehand. 18,170 people received independent living services. 921 people received older blind services. Programs would not be able to be so successful without partnering with Job Service ND WIA funding due to the Order of Selection. Met all federal standard requirements.

Department of Commerce, Workforce Development Division (Beth Zander)

- The Dept of Commerce legislative bills relating to Workforce are SB 2018 and SB 1113. There are two increases in the budget, an increase in Operation Intern from \$900k to \$1.5 million, and the Workforce Enhancement grants from \$1.5 million to \$2 million. Childcare facility grant fund facilities with collaboration from communities. Covered the Workforce Enhancement Grant Program and AmeriCorps Grants.

Energy Industry Presentations

The afternoon session consisted of presentations from professionals in the Energy Industry. Several areas of energy were represented and representatives spoke to the workforce council about challenges being faced and initiatives that are being implemented to meet this industry's workforce needs. The WDC members were provided with copies of research studies and data pertaining to workforce issues.

The following is a list of energy entities and professionals who presented:

- Bismarck State College energy programs and National Energy Center of Excellence tour represented by Kari Knudson and Bruce Emmil. Bruce Emmil reviewed the energy related programs that BSC offers. Bruce led a tour of the National Energy Center of Excellence facility for the council members.
- Trend represented by Emily McKay. Reviewed the \$14.6 million Trend grant. The grant will focus on four energy related fields, oil and gas, CDL, building trades, business services.
- Energy Labor Market Information represented by Michael Ziesch. Michael Ziesch covered employment wage figures in the oil and gas industry and the impact it has made in the oil counties.
- Oil and Gas Industry represented by Kent Ellis. Kent Ellis covered 2012 academic placement and wages in the oil and gas industry related fields for North Dakota State College of Science and BSC.
- Power and Mining Industry represented by Dave Farnsworth and Jay Kost. Jay Kost from Falkirk Mine covered the process of mining coal and the need for employees at the mine. Dave Farnsworth covered information on the Power Industry from where the power comes from to the need for employees in North Dakota in the Power Industry.
- EmPower Commission represented by Mike Fladeland. Mike Fladeland covered EmPower ND Commission from wind, lignite and coal conversion facilities, oil and natural gas, refining and natural gas processing, biodiesel, agriculture and biomass. Covered the workforce needs in the power industry.

-Energy Industry Workforce Training, TrainND represented by Billy Giles. Billy Giles from Williston State College (WSC) covered the Lease Operator Program offered by WSC. Creating a short term program to train people the basics, so they can get a job and continue on with their education while working. WSC still offers the two years Lease Operator Program.

-Biofuels, Refining, Alternative Energy represented by Richard Mayer and Jeff Zuger. Richard Mayer talked about the new Fort Berthold Oil Refinery and workforce needed. Jeff Zuger talked about biofuels and ethanol production in North Dakota. Talked about the workforce needed and the indirect jobs affected with ethanol production. There is a possibility of an ethanol plant at Spiritwood. New plan would create 300 construction jobs to build it and 30-40 workers to maintain the plant.

Group Discussion

None

Dave Kemnitz motioned to adjourn the meeting
Beth Zander seconded the motion. All in favor. Motion passed
Meeting adjourned at 4:30 pm.