



**NORTH DAKOTA
WORKFORCE DEVELOPMENT COUNCIL**

**IVN Originating from
JOB SERVICE NORTH DAKOTA
1601 EAST CENTURY AVENUE
BISMARCK, ND 58501**

**AGENDA
Thursday, July 19, 2012
1:00 PM – 4:30 PM**

TIME	ACTIVITY	PRESENTER
1:00 pm	Call to Order <ul style="list-style-type: none">• Welcome and Introductions• Admin. Announcements/reappointment members• Review and approve today's agenda• Review and approve April 24, 2012 minutes	Dave Farnsworth
1:10 pm	Chair's Message & Director's Update <ul style="list-style-type: none">• Meeting Attendance• Budget• Five Year WIA Workforce Plan• DOL Demonstration grant• American Job Center branding• Workforce-related budget initiatives for the upcoming biennium	Dave Farnsworth Susan Gunsch
1:15	Career & Technical Education <ul style="list-style-type: none">• Explain Common Career Technical Core	Dwight Crabtree
1:30 pm	TrainND <ul style="list-style-type: none">▪ TrainND NE: Edie Armey (Lead Director)▪ TrainND NW: Deanette Piesik▪ TrainND SE: Patty Kline▪ TrainND SW: Lori Heinsohn	Marsha Krotseng
2:00	UTTC DeMaND update	Dave Archambault
2:15	Manufacturing Extension Partnership	Randy Schwartz
2:30	Union training opportunities	Wendy Platz
2:45	Break	
3:00 pm	Committee Reports <ul style="list-style-type: none">• Youth Development Council	Dave Ellingson

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| 3:15 pm | Agency Reports and Workforce Training updates <ul style="list-style-type: none"> • Job Service North Dakota • Department of Public Instruction • Career and Technical Education • Vocational Rehabilitation • Depart of Commerce, Workforce Development Division | Ruth Lacher

Dwight Crabtree
Russ Cusack
Beth Zander |
| 3:45 pm | Statewide Biennial Workforce Strategic Plan | Beth Zander |
| 4:00 pm | Actions and Recommendations <ul style="list-style-type: none"> • WDC Policies sunset <ul style="list-style-type: none"> -Eligibility for Dislocated Worker Services -Youth Eligibility | Susan Gunsch |
| 4:15 pm | Council Member Highlights and Public Input | |
| 4:30 pm | Adjourn | |



NORTH DAKOTA
WORKFORCE DEVELOPMENT COUNCIL
MINUTES
JULY 19, 2012

MEMBERS PRESENT: Leo Cummings, Maren Daley, Scott Davis, David Farnsworth, Debbie Painte, Rosella Grant, Hans Halvorson, Jan Kamphuis, David Kemnitz, Marsha Krotseng, Cathy Kruse, Dwight Crabtree, Russ Cusack, Wendlin Piatz, Jane Priebe, Dan Rood, Rae Schobinger, Larry Skogen, Bruce Walker, Jim Walker, Lonnie Wangen, Beth Zander

MEMBERS ABSENT: Greg Allen, Candice Dietz, Valerie Fischer, Jill Lamont-Hanson, James Marshall, Paul Steffes

EX-OFFICIO MEMBERS PRESENT: Susan Gunsch

GUESTS PRESENT: Edie Armev, Deanette Piesik, Patty Kline, Lori Heinsohn, Randy Schwartz, Dave Archambault, Dave Ellingson, Ruth Lacher

STAFF PRESENT: Larry Wegleitner

CALL TO ORDER: (David Farnsworth)

- Welcome and Introductions
- Admin announcements

APPROVAL OF AGENDA

Motion: Beth Zander moved to approve the July 19, 2012 agenda as presented.
Marsha Krotseng seconded the motion. All in Favor. Motion carried.

APPROVAL OF MINUTES

Motion: Leo Cummings moved to approve the April 24, 2012 Minutes. Jan Kamphuis
Seconded the motion. All in Favor. Motion carried.

CHAIR'S MESSAGE & DIRECTOR'S UPDATE (Dave Farnsworth, Susan Gunsch)

Meeting Attendance (Susan Gunsch)

- Details are included in the packet

Budget (Susan Gunsch)

- Expenditures through May 2012 totaled \$22,054 with \$53,546 remaining.

Five Year WIA Workforce Plan (Susan Gunsch) is mandated by US DOL to enter into the next five years. Since 2009, ND has been extending the plan and performance measures with no modifications. The instructions for the plan are broken down into three sections: Governors vision and economic analysis of the state, state

operations and assurances. The Planning Committee will have three meetings to review each section and provide input. Meeting dates are July 26th, August 2nd, and August 9th.

The plan will go to Governor's office for a 10 day review prior to a two week public review. The WDC will then review and on September 10th the members will vote to approve. The plan must be submitted to DOL by September 15th.

SkillBuildND (Susan Gunsch) - DOL awarded JSND a demonstration grant. The award was \$2 million for 2 years. The focus is to provide training for oil industry and building/construction trade occupations. JSND will partner with United Tribes DeMand and TrainND programs. Training programs include, CDL, Lease Operator, Electronic & Instrumentation Cert, Workover Tech Cert, Petroleum Tech Basic Cert, Floor Hand, Welding, HVAC, GIS, Electrician, and Diesel Mechanics. There will be \$1.2 Million to fund these programs to include 100% tuition, fees, books, and tools. There will be a strong priority to Native Americans and Veterans.

Staffing will include temporary outreach staff, a business liaison, IT, and a Case Manager

There will be strategic planning meetings build partnerships within the state. A crew concept, especially on the reservations will be attempted as an objective of the grant.

American Job Center branding (Susan Gunsch) is a US DOL initiative for nationwide recognition of One-Stop Career Centers. JSND will gradually implement and use the new logo as opportunities arise.

David Farnsworth asked members to consider any workforce-related budget initiatives for the upcoming legislative session.

Career & technical Education (Dwight Crabtree)

Information on Common Career Technical Core was provided by Dwight Crabtree. See website www.careertech.org/career-technical-education/cctc/. In June 2012, the National Association of Career State Directors worked on a Common Career Technical Core (CCTC) to identify areas of employment and applied knowledge and skill statements outlining what an employee needs to know in order to be successful at an entry level job. 42 states and District of Columbia worked together. North Dakota has not officially adopted CCTC to date. CCTC is based on 16 career clusters, sub groups and 12 Career Ready Practices. Each state can adopt and make changes to their needs. States can use CCTC to do gap analysis to determine gaps within the state standards vs CCTC. The plan is in the review process now and a meeting will be held August to discuss adoption.

Maren Daley stated that this will aid education facilities when asked what the employer's needs are can refer to these standards to meet the needs.

Scott Davis requested that the tribes be invited to meetings for CCTC

TrainND - Marsha Krotseng Introduced staff from the four training regions. Staff then provided information on the training and services TrainND provides.

Edie Armev (Lead Director) stated TrainND Identifies and develops ways to collaborate between provider and businesses. Examples of short term customized training are Dreamweaver, welding, crystal reports, autocad, management leadership, law enforcement refresher courses, OSHA safety courses. Each region works collaboratively with tribal colleges.

2010-11 Biennial Report indicate TrainND served 3,037 businesses, 50% of the businesses requested repeat training, total registrations were 37,344 individuals with unduplicated participants. The client & participant satisfaction rate was 99%. Areas of training include technology, computer, apprenticeship, soft skills and organizational skills.

UTTC DeMaND update (Dave Archambault) DeMaND involves 4 colleges, United Tribes Technical College, Cankdeska Cikana Community College, Fort Peck and Aaniiih Nakoda. The 3 year grant program provides community colleges resources needed to build new and streamlined training programs. Programs include EMT, Phlebotomy Technician, HVAC, CAN, Electrician, Welding, GIS, Heavy Equipment, Building Trades, Carpentry, LPN, Weatherization, and Fire & Rescue. DeMaND is building partnerships with colleges, businesses and other organizations. Program efforts include accreditation to make available federal financial aid.

Manufacturing Extension Partnership (MEP) (Randy Schwartz) is a national system and the ND MEP was formed in 2001 as a 501(c)(3) nonprofit. They conduct customized project work within a business to integrate training within the project to decrease cost, helps companies grow, create cross training within the business, helps develop better employers, creates a value stream layout for the business and a continuous improvement plan. The processes developed are designed to continue to add value and efficiency. ND MEP has provided training using WIA stateside set-aside funds to develop skills for individuals for manufacturing jobs. MEP conducted boot camps in Grand Forks, Fargo and Minot.

MEP conducts assessments, provides training and technical assistance. 75% of businesses who have used ND MEP have used them again. MEP has completed 26,000 Improvement projects nationally, 600 in ND.

The 2008 recession lost 3,000 manufacturing jobs nationally. Since 1990, manufacturing has created between 9 to 10,000 new jobs in ND. ND is one of three states to increase jobs in manufacturing.

Union training opportunities (Wendlin Piatz) In 2009, a training facility was built in Mandan to house the Boilermaker M.O.S.T. Program. This program provides training for Common Arc welding, OSHA 10/30, Scaffolding, Steel Erection, Project Management, Leadership and Rigging. There has been a 90% reduction in OSHA recordable injuries since 1989. There is a large demand for welding, fabricating and Rigging. There is a current wait list of 35 people. Boilermakers have spent \$800,000 on training in one year and this is seen as the need to invest in the future.

Dave Farnsworth stated companies get what they pay for; highly skilled highly trained workers.

AGENCY REPORTS AND WORKFORCE TRAINING UPDATES

Due to time constraints, Dave Farnsworth directed members to review all agency reports in the packet provided.

ACTIONS AND RECOMMENDATIONS

The members voted and approved modifications to the Youth Eligibility Policy. Russ Cusack Moved to approve the changes. Marsha Krotseng seconded the motion. All in favor: Motion passed.

The members voted and approved modifications to the Dislocated Worker Policy. Russ Cusack moved to adopt changes. Beth Zander seconded the motion. All in favor: Motion passed.

ADJOURNMENT

David Farnsworth motioned for adjournment of the meeting

MOTION: Russ Cusack moved to adjourn the meeting. Beth Zander seconded the motion. All in Favor. Meeting adjourned at 4:14 pm.