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**NORTH DAKOTA WORKFORCE DEVELOPMENT COUNCIL  
PLANNING COMMITTEE**

**MINUTES  
August 18, 2011**

A meeting of the North Dakota Workforce Development Council – Planning Committee was held at 2:00 p.m. on August 18, 2011 via teleconference at the North Dakota Department of Commerce.

**MEMBERS PRESENT:** Jim Walker, Chair, Debbie Painte (for David Gipp), Jane Priebe, Dave Ellingson, Beth Zander

**MEMBERS ABSENT:** Cathy Kruse, Leo Cummings, Candice Dietz

**EXOFFICIO PRESENT:** Maren Daley, Wayne Kutzer.

**STAFF PRESENT:** Cheryl Leach

**CALL TO ORDER:**

**Welcome & Introductions:** Jim Walker provided a welcome and introductions.

**NEW BUSINESS:**

**Review and Approve the Workforce Information Grant -** The Workforce Information Grant provides ETA funds to LMI departments in each state to produce specific products not covered by BLS contracts. This grant is for Program Year 2011 which runs from July 1, 2011, to June 30, 2012. The grant amount for PY 11 is \$298,407 which is down \$508 from the previous year, and down \$42,500 from five years ago. As a result, we have and will continue to take a hard look at how we can most efficiently accomplish this work

**MOTION:** Jane Priebe moved to accept the Workforce Information Grant as written. Dave Ellingson seconded the motion. Motion carried.

**MOTION: Debbie Painte moved to approve a one-year extension to the One-Stop Memorandum of Understanding for PY 2010 – (July 1, 2010 - June 30, 2011). Cathy Kruse seconded the motion. Motion carried.**

**ADJOURNMENT:**

**MOTION: Jane Priebe moved to adjourn the meeting. Dave Ellingson seconded the motion. Motion carried. The meeting adjourned at 2:20 p.m.**