Job Contacts Record

JSND/Unemployment Insurance
SFN58789 (05-11)

Name

Social Security Number*

You must actively seek employment during the period you collect Unemployment Insurance (UI) benefits. After you file your UI claim, keep a record of the job contacts you make using this form. You may be asked to produce this record at any time.

Date	Employer Name, Address, and Telephone Number	How Contacted	Person or Website Contacted	Position Applied For	Results	Application or Resume Submitted?
		□In Person □Telephone □Mail/Fax □Internet			□Not Hiring □Pending □Interviewed □Hired	□Yes □No
		□In Person □Telephone □Mail/Fax □Internet			□Not Hiring □Pending □Interviewed □Hired	□Yes □No
		□In Person □Telephone □Mail/Fax □Internet			□Not Hiring □Pending □Interviewed □Hired	□Yes □No
		□In Person □Telephone □Mail/Fax □Internet			□Not Hiring □Pending □Interviewed □Hired	□Yes □No
		□In Person □Telephone □Mail/Fax □Internet			□Not Hiring □Pending □Interviewed □Hired	□Yes □No
		□In Person □Telephone □Mail/Fax □Internet			□Not Hiring □Pending □Interviewed □Hired	□Yes □No
		□In Person □Telephone □Mail/Fax □Internet			□Not Hiring □Pending □Interviewed □Hired	□Yes □No
		□In Person □Telephone □Mail/Fax □Internet			□Not Hiring □Pending □Interviewed □Hired	□Yes □No

*In compliance with the Privacy Act of 1974, a Social Security Number is mandatory on this form pursuant to 20 CFR 666.150 and/or North Dakota Century Code 52-02-02. This number is used by Job Service North Dakota for identification, federal and state tax program eligibility purposes, and program performance accountability.

Job Service North Dakota is an equal opportunity employer/program providerÈ
Auxiliary aids and services are available upon request to individuals with disabilitiesÈ

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		□In Person □Telephone □Mail/Fax □Internet			□Not Hiring □Pending □Interviewed □Hired	□Yes □No
		□In Person □Telephone □Mail/Fax □Internet			□Not Hiring □Pending □Interviewed □Hired	□Yes □No
		□In Person □Telephone □Mail/Fax □Internet			□Not Hiring □Pending □Interviewed □Hired	□Yes □No
		□In Person □Telephone □Mail/Fax □Internet			□Not Hiring □Pending □Interviewed □Hired	□Yes □No
		□In Person □Telephone □Mail/Fax □Internet			□Not Hiring □Pending □Interviewed □Hired	□Yes □No
		□In Person □Telephone □Mail/Fax □Internet			□Not Hiring □Pending □Interviewed □Hired	□Yes □No

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