



# JOB SEEKING WORKSHOPS

Every Monday:

- **8:30-** Resource Room 101  
*"The 4-1-1 On All Things Job Service"*
- **9:15-** Transferrable Skills  
*"Your Roadmap to a New Job"*
- **10:00-** Avoiding Job Scams  
*"Job Scams are Everywhere. Steps to Scam-Proof Your Job Search"*
- **10:45-** Resumes  
*"Tips to Improve Your Resume and Cover Letter"*
- **11:30-** Applications  
*"Be Careful. Be Correct. Be Complete."*
- **12:15-** Interviews  
*"The Art of the Interview"*

Following any of the workshops, hone your new skills by utilizing our resource room computers and knowledgeable staff.

