

# WORKFORCE DEVELOPMENT COUNCIL ADMINISTRATIVE COMMITTEE MEETING AGENDA

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**THURSDAY, AUGUST 23, 2018**

10:30 A.M. -12:00 P.M.

JOB SERVICE CUSTOMER SERVICE OFFICE: 1601 E CENTURY AVE, BISMARCK ND 58503  
VIA INTERACTIVE VIDEO: FARGO AND JAMESTOWN JOB SERVICE  
DESKTOP VIDEO PARTICIPANTS: TO CONNECT FROM A WEB BROWSER (CHROME RECOMMENDED):  
[HTTPS://JOIN.ND.GOV/1674023](https://join.nd.gov/1674023)  
AUDIO PARTICIPANTS: AUDIO ONLY ACCESS NUMBER: (701) 328-7950 / CODE: 302879#

<b>TIME</b>	<b>AGENDA ITEM</b>	<b>PRESENTER</b>
10:30 a.m.	Call Meeting to Order – (1) Review Agenda Approve Minutes – (2) May 30, 2018 Executive Committee Minutes	James Whirlwind Soldier
10:45 a.m.	(3) NDUS Request Regarding Lumina Grant	Phil Wisecup
11:30 a.m.	(4) Reauthorization of Perkins	Wayde Sick
11:40 a.m.	(5) Dept of Labor Review Finding – Local Policies  (6) In-Demand Occupations List  (7) WIOA Unified Plan and TANF	Susan Gunsch
12:00 p.m.	Adjourn	James Whirlwind Soldier

WORKFORCE DEVELOPMENT COUNCIL

Minutes of the

**WORKFORCE DEVELOPMENT COUNCIL  
ADMINISTRATIVE COMMITTEE**

Thursday, August 23, 2018

Job Service North Dakota Local Office  
And via interactive video  
1601 E Century Ave, Bismarck, ND 58503

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James Whirlwind Soldier called the meeting to order at 10:30 am.

**Members present:** James Whirlwind Soldier, Wayde Sick, Robyn Throlson

**Staff present:** Susan Gunsch, Tammy Barstad

**Guests present:** Phil Wisecup

**It was moved by Wayde Sick, seconded by Robyn Throlson, and carried on a voice vote that the minutes of the May 30, 2018 Administrative Committee meeting be approved as distributed.**

**NDSU REQUEST REGARDING LUMINA GRANT**

Phil Wisecup provided an introduction and overview of the Lumina grant request. The North Dakota Consensus Council is seeking a statewide workforce-focused group to develop a draft plan with strategic goals for this initiative, to increase the percentage of citizens with post-secondary certifications and diplomas from the current 50 to 65 percent by 2025. A collaborative effort will be most effective to prepare a draft plan for review by the Consensus Council at their November 14 meeting.

The WDC administrative committee may be assigned the task to develop a draft plan for this initiative. Thoughts to consider:

- Message
- Call of action
- Target occupations/industries
- Where should people be directed
- Target population
- Funding ask, or should it be a redirection of current pool of funding

The In-Demand Occupations list is on hold until survey data is available.

Once the modified by-laws are approved by the governor, this committee can be expanded to include individuals who are not WDC members and have valuable input to the work of this committee. Recommendation for members to the administrative committee should include individuals who are knowledgeable about people with barriers. Suggestions: Tribal – Jen Janecek-Hartman, corrections – Penny Hetletved, or minimum-security representative, Barry Dutton (apprenticeship), Amanda Remyne

(Commerce), Lisa Johnson (NDUS), Sara Vollmer (TrainND), James Wisecup (NDUS), Margie Enerson (Engaged to Inspire), Rose Stoller (Consensus Council).

### **Reauthorization of Perkins**

Wayde Sick provided an overview. Congress has reauthorized Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act (Perkins V). Perkins V reduces the period of time covered by the state plan to four years (from six years) to align with the state plan length of WIOA. The law also expanded the number of entities within the state for collaborative consulting to include the state workforce board. A one-year plan is due July 1, 2019 and a four-year plan is due July 1, 2020.

### **Department of Labor Review Finding**

The US Department of Labor conducted a federal onsite review of WIOA programs, processes, and documentation. Overall the review went smoothly and very favorable with only a few suggestions. There are a few local policies that must be moved from local administration to the Workforce Development Council. We're planning to have these ready for review at the September or November meeting.

### **In Demand Occupations List**

In May, this committee decided to retain the current list through October 1 until after data is available to align the list according to priorities set by the council. This committee may need to review the retention date at the September meeting or determine focuses and restrictions moving forward after receiving the recommendations that will go to the governor.

### **WIOA Unified Plan and TANF**

TANF believes that they have opted out as a required partner. Their legal department has reviewed the WIOA state plan and determined that they have opted out because there is a No next to TANF on whether there is a unified or a combined plan and it's authorized by the governor. The federal project officer in Dallas has provided details that have been shared with TANF in the case that they want to opt out and the governor agrees.

No further business appearing, the meeting was adjourned at 11:55 am.