



**Workforce Development Council  
Administrative Committee**  
Job Service Central Office and via interactive video  
1000 E Divide Ave Bismarck ND 58503

**AGENDA**  
**February 9, 2018 1:00 PM – 2:30 PM**

<b>TIME</b>	<b>ACTIVITY</b>	<b>PRESENTER</b>
1:00 pm	Call to Order	James Whirlwind Soldier
	Review the modified sections of the WIOA Unified Plan	Committee Members
	State Strategy	
	<ul style="list-style-type: none"><li>• <i>Describe the strategies the State will implement, including industry or sector partnerships related to in-demand industry sectors and occupations and career pathways, as required by WIOA section 101(d)(3)(B), (D). “Career pathway” is defined at WIOA section 3(7). “In-demand industry sector or occupation” is defined at WIOA section 3(23).</i></li><li>• <i>Describe the strategies the State will use to align the core programs, any Combined State Plan partner programs included in this Plan, required and optional one-stop partner programs, and any other resources available to the State to achieve fully integrated customer services consistent with the strategic vision and goals described above. Also describe strategies to strengthen workforce development activities in regard to weaknesses identified in section II(a)(2).</i></li></ul>	
	Workforce Development, Education and Training Activities Analysis.	
	<ul style="list-style-type: none"><li>• <i>The State’s Workforce Development Activities.</i></li><li>• <i>The Strengths and Weaknesses of Workforce Development Activities.</i></li><li>• <i>State Workforce Development Capacity.</i></li></ul>	
	Implementation of State Strategy.	
	<ul style="list-style-type: none"><li>• <i>Core Program Activities to Implement the State’s Strategy.</i></li><li>• <i>Alignment with Activities outside the Plan.</i></li><li>• <i>Coordination, Alignment and Provision of Services to Individuals.</i></li><li>• <i>Coordination, Alignment and Provision of Services to Employers.</i></li><li>• <i>Partner Engagement with Educational Institutions.</i></li><li>• <i>Partner Engagement with Other Education and Training Providers.</i></li><li>• <i>Leveraging Resources to Increase Educational Access.</i></li><li>• <i>Improving Access to Postsecondary Credentials.</i></li><li>• <i>Coordinating with Economic Development Strategies.</i></li></ul>	
	State Operating Systems and Policies	
	<ul style="list-style-type: none"><li>• <i>State operating systems that support coordinated implementation of State strategies</i></li><li>• <i>Data-collection and reporting</i></li><li>• <i>The State policies that will support the implementation of the State’s strategies</i></li><li>• <i>State Agency Organization</i></li><li>• <i>Member roster &amp; Board Activities</i></li><li>• <i>Distribution of Funds for Core Programs</i></li></ul>	
2:30 pm	Adjourn	



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**Minutes**  
**February 9, 2018**

**MEMBERS PRESENT:** James Whirlwind Soldier, Wayde Sick, Wayne Kutzer and Valerie Fischer  
Robyn Throlson-absent

**STAFF:** Susan Gunsch

**Welcome and Introductions** - James Whirlwind Soldier

The following Unified Plan section modification were reviewed and finalized.

State Strategy

- *Describe the strategies the State will implement, including industry or sector partnerships related to in-demand industry sectors and occupations and career pathways, as required by WIOA section 101(d)(3)(B), (D). "Career pathway" is defined at WIOA section 3(7). "In-demand industry sector or occupation" is defined at WIOA section 3(23).*
- *Describe the strategies the State will use to align the core programs, any Combined State Plan partner programs included in this Plan, required and optional one-stop partner programs, and any other resources available to the State to achieve fully integrated customer services consistent with the strategic vision and goals described above. Also describe strategies to strengthen workforce development activities in regard to weaknesses identified in section II(a)(2).*

Workforce Development, Education and Training Activities Analysis.

- *The State's Workforce Development Activities.*
- *The Strengths and Weaknesses of Workforce Development Activities.*
- *State Workforce Development Capacity.*

Implementation of State Strategy.

- *Core Program Activities to Implement the State's Strategy.*
- *Alignment with Activities outside the Plan.*
- *Coordination, Alignment and Provision of Services to Individuals.*
- *Coordination, Alignment and Provision of Services to Employers.*
- *Partner Engagement with Educational Institutions.*
- *Partner Engagement with Other Education and Training Providers.*
- *Leveraging Resources to Increase Educational Access.*
- *Improving Access to Postsecondary Credentials.*
- *Coordinating with Economic Development Strategies.*

The listed modified Unified State Plan sections were approved. Wayde Sick made the motion to approve and Wayne Kutzer second.

Remaining sections from the agenda will be moved to the next WDC Administrative Committee meeting

2:30 pm          Adjourn